



Welcome to Pipistrelles Nursery

Your Key Person is:

Welcome to Pipistrelles Nursery

"It is our choices that show who we truly are, far more than our abilities." J.K. Rowling

"Play is the highest form of research." Albert Einstein

At Pipistrelles Nursery we understand that play is the key to learning in the early years and we work hard to provide an exciting, stimulating and safe environment for our children to thrive in.

We observe each child closely to ascertain their interests and abilities, and in partnership with parents, we then use these observations to plan opportunities to develop their learning further. This journey will be documented within the nursery and shared with the parents through our planners.



We believe in encouraging our children to be independent in their self-care, confident in their emotional wellbeing, able to build relationships and have the confidence to make their own choices from the free-flow activities that are carefully planned to further their interests. Through-out the day the children have access to a



wide range of activities and resources both inside and out with a range of adult led experiences as well as ample time to pursue their own avenues of play and learning.

In the Early Years children work towards the Early Learning Goals which most of them achieve by the end of Reception. Our curriculum ensures that all children have access to learning in the following seven areas:

- Personal, social and emotional,
- Communication and Language,
- Physical Development,
- Literacy,
- Maths,
- Expressive Arts and Design,
- Understanding the World.

We welcome our parents as essential partners in our nursery and would like to encourage parents to become fully involved and supportive of the successful education of our children. If you would like to volunteer some of your time or expertise please get in touch with the nursery staff or school office.

Learning Journey Books:

Your child's learning journey will be sent home each week so you can see what your child has been learning at nursery. Please make sure you return the learning journey the following week so the key person has time to update it regularly.

We really look forward to meeting you and your child.





The Staff:

We have a tremendously friendly, energetic and professional staff who continually work together to establish a happy and effective learning community. We take pride in offering a rich and vibrant curriculum giving children the opportunity to learn through play.

<http://www.themead.wilts.sch.uk/wilts/primary/themead/site/pages/contactus/ourteam>

Within the academy we have many areas of strength and expertise. In the Leadership Team Key Staff for the nursery are:

Mrs Lyssy Bolton	Executive Head Teacher – The Mead Academy Trust
Mrs Tracy Boulton	Head of School – Castle Mead
Mrs Harriet Phillips	Deputy Head Teacher – Castle Mead
Mrs Polly Mash	SENCO

Nursery Staff

Mrs Terri Breakwell – Nursery Teacher and SENCo

Miss Gill Graham – Nursery Teacher

Mrs Natalie Evans – Nursery Teaching Assistant

Miss Sarah Winfield – Nursery Teaching Assistant

Miss Olivia Bird – Nursery Teaching Assistant

Miss Rebecca Just – Nursery Teaching Assistant

Miss Jessica Mabon – Nursery Apprentice

Office Staff – Please visit the office if you wish to pay any nursery fee's or change your child's sessions.

Mrs Nicole Fleet – Finance Assistant

Mrs Sadie Amor – Admin Officer

Mrs Sophie Hayes – Admin Officer



PARENT SUPPORT ADVISORS:

Parent Support Advisors are here to support parents and carers within the school community to enhance and develop their family unit. They offer professional support and advice to enable families to access services within the school and local environment.

THE GOVERNING BODY:

The school has a Governing Body, including Governors appointed by the LA, parents, co-opted Governors, as well as representative staff and teaches Governors.

CHAIR OF GOVERNORS

Mrs Mel Jacob
C/O Castle Mead
Mascroft Road
Hilperton
Trowbridge
BA14 6GD

SCHOOL NURSE

Mrs Kirsty Dalton
Trowbridge Hospital
Adcroft Street
Trowbridge
BA14 8PH



What will I need to bring to Nursery?

Please provide your child with a supply of nappies for their sessions if they are still wearing them. Additionally, if they require nappy cream please provide this as well with their name written clearly on the container.

All children need to bring in a change of clothes and underwear which we can keep in their basket.

Pegs are allocated each day so we advise all belongings to be kept in your child's basket.

During Summer/Spring months please provide an outdoor hat, sun cream and suitable clothing.

During Autumn/Winter months please provide suitable raincoats, wellies, hats, scarves, gloves (if needed.)

We aim to go outside in ALL weathers so please provide appropriate clothing for each session.

It is also advisable to write your child's name in all clothing.

All food and drinks are provided on site so please do not allow your child to bring food into nursery due to food allergies.

If your child needs prescribed medication please ask at the office for a form to fill out so that it can be administered in the nursery if necessary.

We regularly update our Twitter page so please take a look to see what exciting learning has been taking place within nursery that week.



Settling In sessions

You and your child will be invited to an initial settling in session which will last an hour. This is a chance for you both to meet the nursery staff, other children and ask any questions you might have. We will also use this opportunity to find out as much as possible about your child and his/her needs. This could include any comforter your child may have, their medical needs, interests, anxieties or difficulties you may wish to discuss at the time. The daily routine will also be explained and you will be able to see where your child will eat, sleep, play and learn within the setting.

We will cater to you and your child's needs so if your child requires more settling in sessions, this is not a problem and can be arranged with the Nursery to suit their needs.



Session Times and Costs

We offer the following session times:

8am – 1pm,

8am – 3.30pm,

1pm – 6pm.

The cost for a 5 hour session is £25 and for a 7.5 hour session is it £37.50.

There is an additional cost for at hot meal at lunch or tea which is £2.30 per session.

Term Dates:

Term-Time Children:

Our term dates are found on our website, these are:

2016 / 2017 Term Time Dates:

Term 1 2016 – Monday 01/09/2016 – Friday 21/10/2016

Term 2 2016 – Monday 31/10/2016 – Friday 16/12/2016

Term 3 2017 – Tuesday 03/01/2017 – Friday 10/02/2017

Term 4 2017 – Monday 20/02/2017 – Friday 07/04/2017

Term 5 2017 – Monday 24/04/2017 – Friday 26/05/2017

Term 6 2017 – Monday 05/06/2017 – Friday 21/07/2017

Term time children will not attend nursery during INSET days.

The following days are INSET days this year:

1st September 2016

2nd September 2016

31st October 2016

3rd January 2017

15th May 2017

Pipistrelles Nursery will also be closed on Bank Holidays.

Please note that we cannot offer a refund for those days on which your child cannot attend due to illness or other reasons.

Meal Times

At Pipistrelles Nursery we aim to provide a healthy and balanced diet. During meals and snack times we discuss the importance of healthy eating and encourage the children to independently access their snack.



Snack times will involve a range of healthy, nutritious finger foods with a choice of milk or water. Lunch or Tea will be a cooked meal prepared by the school kitchen. The menus change every 2nd term to ensure we offer seasonal variations and we offer a different menu during holiday times. You will be asked to choose your child's hot meals from our termly menus when they start at the nursery.

With an emphasis on quality, we procure food that meets the following criteria:

- Sourced or produced locally,
- From sustainable sources or ethical suppliers,
- Our meat is Farm Assured,
- We do not use any undesirable additives or hydrogenated fats.

