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Date: 14<sup>th</sup> December 2020

**TITLE: What to do if your child tests positive during the Christmas holidays**

Dear parents

I am sure you are looking forward to the Christmas break and spending time with the family.

Having that time to relax and recharge batteries will I'm sure be beneficial to all of us.

As we near the holidays I wanted to clarify what you should do if your child tests positive for COVID-19 during the break.

There is a quick turnaround for booking a test and getting the result so please don't hesitate to book one if you or your child has any of the COVID-19 symptoms. Test centres will be open throughout the Christmas and New Year period.

Parents and carers should continue to inform the school of confirmed cases if symptoms develop within 48 hours of last being in school. You should do this by emailing us at [covidresponse@castlemead.wilts.sch.uk](mailto:covidresponse@castlemead.wilts.sch.uk)

If your child was not symptomatic but tested positive within 48 hours of last being in school you should also contact the school by email [covidresponse@castlemead.wilts.sch.uk](mailto:covidresponse@castlemead.wilts.sch.uk)

**In your email you should share the details which are in the poster attached with this email. These include date of onset of symptoms, date of the test, date of the result, date your child was last in school, how they travel to school and any additional information.-The school will need this information to carry out a risk assessment of who may be a close contact.**

If your child tests positive for COVID-19 having developed symptoms more than 48 hours since last being in school you do not need to contact us. Instead you will need to follow contact tracing instructions provided by NHS Test and Trace.

This email address will be regularly monitored for those six days up to **23<sup>rd</sup> December 2020**.

At the start of term in January you will need to inform your school If your child is positive, self-isolating or symptomatic and contact the school on Monday 4 January and make sure your child self-isolates for the required number of days.

Thank you for your co-operation and understanding.

**Helean Hughes**  
**Director, Education and Skills**

Wiltshire Council

Attached:

- Close Contact poster
- What happens if your child contacts COVID over the Christmas holidays

**Castle Mead School**  
 Mascroft Road  
 Trowbridge  
 BA14 6GD  
 Telephone 01225 768641  
 Email [office@castlemead.wilts.sch.uk](mailto:office@castlemead.wilts.sch.uk)



# Has your child tested positive for COVID-19?



If **YES** you need to inform the school as soon as possible

The school will need the following information to carry out a risk assessment of who may be a close contact:



**Date of onset of COVID-19 symptoms**  
(including what symptoms they had)



**Date of the test**



**Date of the result**  
(and evidence of the result/ID number)



**Date your child was last in school**



**How do they get to school?**  
E.g. walk, cycle, car, public transport, school transport, taxi



**If by car** – do you car share with anyone else?



**If walking** – do they walk in with anyone else?



**If public transport/school transport**  
– do they know who they sat near?

Please provide any additional information you may have as to pupils or staff your child may have been in contact with during this period.

**Please note: The infectious period is 48 hours prior to the onset of symptoms** (or date of the test if tested when asymptomatic).

**#WiltshireTogether**

# WHAT HAPPENS IF YOUR CHILD HAS COVID OVER THE CHRISTMAS HOLIDAYS

## 16 Dec 17 Dec 18 Dec

DAY	Last day of school	Last day of school	Last day of school
16 Dec	Last day of school 16 Dec	Last day of school 17 Dec	Last day of school 18 Dec
17 Dec			
18 Dec			
19 Dec			
20 Dec			
21 Dec	If your child tests positive for Covid AND had symptoms OR was tested during the dates shown by the green boxes above you must email the school. Select your child's last date at school to find the green box that applies to you		
22 Dec			
23 Dec			
24 Dec			
25 Dec	If your child gets symptoms and tests positive after these dates you do not need to tell the school		
26 Dec			
27 Dec			
28 Dec			
29 Dec	If a member of your household tests positive for COVID-19 the whole household must self-isolate		
30 Dec			
31 Dec			
01 Jan			
02 Jan			
03 Jan			
04 Jan			

At the start of term in January if you child is positive, self-isolating or showing Covid symptoms you must tell the school

People may be able to pass on COVID-19 without any symptoms

**#WiltshireTogether**