




**Acting Head of School** Mrs Harriet Phillips  
**Executive Head Teacher** Mrs Lyssy Bolton  
**Telephone** 01225 768641  
**email** [office@castlemead.wilts.sch.uk](mailto:office@castlemead.wilts.sch.uk)  
 @CastleMeadSch

## **Parent Communication**

**Date:** 16<sup>th</sup> December 2020

**Subject:** Year R Start Times

Dear parents

We are changing the start and end times of day for Reception children so that they are in school for a longer morning than afternoon.

The children will now come into the classroom at 8.35 am and they will need to be picked up at 3.05 pm.

If your Reception child has an older sibling in the school then they can stay in the classroom and wait to be collected.

Many thanks  
Castle Mead School