



Headteacher Mrs Emma Larkham
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Nursery Parent Fee Literature

Information about Entitlements

Free Entitlement is available between the hours of 08.45-12.30 and 12.30-16.15 Term Time only. The Early Years Entitlement hours are funded through Wiltshire Council and are based on a termly headcount.

Wiltshire Council funding information can be found at:

<https://www.wiltshire.gov.uk/child-care>

For those families entitled to 30 hours of Free Entitlement, applications can be made using:

<https://www.childcarechoices.gov.uk/>

EYPP is to improve the overall quality of provision. Payable if your circumstances meet nationally set criteria – similar to Free School Meals and the Two-year-old funding.

DAF is to support disabled children (in receipt of DLA) access their free entitlements. It's a one-off lump sum paid to the provider nominated by the parent. We collect this information from your declaration form and apply on your behalf.

Fees that are not covered by Free Entitlement:

Description	Time	Current charge
2 year olds	Half Day 3.75 hours	£21.55
2 year olds	Full Day 7.5 hours	£41.70
3 & 4 year olds	Half Day 3.75 hours	£20.85
3 & 4 year olds	Full Day 7.5 hours	£41.70
Breakfast nursery session	07.45-08.45	£5 (includes breakfast)
After nursery session	16.15-18.00	£10 (includes tea)
Nursery hot lunch (if required)		£2.55

Delivery Model / Charges

- Nursery is open Term Time only and mirrors the school calendar. This information can be found here <https://www.themeadtrust.org/about/term-dates/>
- Funded hours (where available) are set as 08.45-12.30 & 12.30-16.15. These are not dependant on parent/carer's paying for additional non-funded hours & are delivered completely free of charge. They can be accessed in a continuous block including lunchtime.
- We offer funded hours to those eligible for 2-year funding, 3 & 4-year-old funding, including 30 hours Free Entitlement.
- For those children eligible for 30 hours Free Entitlement please note that it is the responsibility of the parent/carer to re-confirm their eligibility every 3 months, as prompted by HMRC. If this is not actioned, your additional funding may be lost.



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- If you wish to move your child to a new provider mid-way through a funding period please contact nursery@castlemead.wilts.sch.uk to discuss as this can only be actioned under certain circumstances set out by Wiltshire Council e.g. house move.
- A healthy packed lunch can be bought in from home or a hot lunch provided by school at a cost of £2.55 per day. Free School Meals are available for the eligible and can be applied for at <https://www.wiltshire.gov.uk/schools-learning-free-school-meals>
- Hours not covered by Free Entitlement: 07.45-08.45 & 16.15-18.00. Charges for these can be found in the table on page 1.
- Children in receipt of Free Entitlement must be in situ before the headcount week each term (dates available from the school office).
- Where charges are incurred for hours in setting, these will be invoiced a term in advance. Half the bill will be due for payment before the 7th of each month e.g. in term 3 2023, half the bill is due to be paid before 07/01/2023 and half before 07/02/2023, with the exception of term 5 where the total bill is due for payment before 07/05/2023. Payment can be made by bank transfer, Childcare Vouchers or Tax Free Childcare. Information on how to apply for Tax Free Childcare can be found using this link <https://www.gov.uk/get-tax-free-childcare>
- Admittance re additional hours is dependent on payment and as a result your child may be denied access to the nursery until the bill is settled.
- A four week notice period is in place for any changes to additional hours.
- No additional charges will be passed to parents/carers in respect of enhancements where a child has SEND.

Deposits

- We do not charge a deposit for placing your child on the waiting list.
- You will not be asked to pay a registration or admin fee for accessing funded/non-funded hours.

Other Items

- A uniform is not required.
- If your child uses nappies you will be asked to supply nappies/wipes and any creams needed.